

	WSA CERTIFICATIONS	Doc. No : WSA-F-29
	Application for Registration	Rev: 00

<i>Name of Organization:</i>			
<i>Address:</i>			
<i>Telephone Number:</i>		<i>Fax Number:</i>	
<i>Email ID:</i>		<i>Website(if any):</i>	
<i>Contact:</i>		<i>Position:</i>	
<i>Proposal/File No.</i>		<i>Proposal date:</i>	
<i>Total_Employees Number:</i>		<i>Management Representative:</i>	

Standard		Tick the Appropriate
ISO 9001:2008	Quality Management System	<input type="checkbox"/>
ISO14001:2004	Environment Management System	<input type="checkbox"/>
OHSAS18001:2007	Work Safety and Health Management System	<input type="checkbox"/>
ISO22000:2005	Food Safety Management Systems	<input type="checkbox"/>
HACCP	Hazards Analysis and Critical Control Point	<input type="checkbox"/>
Other (please state)		<input type="checkbox"/>

Details of approvals granted by other certifying bodies: _	
Scope of registration/certification (Description of products and service for which registration/certification is sought.)	

Major Process Involved	
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Please Mention to Mandatory Sectoral Standards/legal/legal Legislations	<input type="radio"/>
Please Mention If you have certification Transfer Demand	<input type="radio"/>
Please Mention If you have Pre-audit demand	<input type="radio"/>

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Following area is for multi sites companies		
Address(company-site-construction site)	Employees Number	Shift Number

Terms and conditions:-

I/We undertake to pay all costs connected with the administration of pre-registration and conformity assessment for the certification/registration of the Management System of the organization/s to be assessed, irrespective of the eventual granting of a Certificate of Registration.

In the event of being granted a Certificate of Registration, I/We undertake to pay all fees charged.

I/We accept that any Registration entered into will be valid for a period of three years as per your quotation proposal No. _____ dated _____ and the continuity of the certification/registration will be subject to periodic surveillance audits of the management system & each year a certificate will be issued on successful surveillance audit. I/we undertake to abide by all the terms and conditions of the said proposal, renewable of registration every three years, subject to the terms and conditions, and also agree that in the event of our intention not to renew the Certificate of Registration, we will give a written notice to WSA Certifications, 90 days before the renewal date.

We agree to comply with the following:

1. We are submitting this application for registration confirming acceptance of all Terms & Conditions for all sites/locations/addresses from where the activities within the organization's proposed scope of registration are carried out. It is our responsibility that the proposed scope of registration meets the requirements of standards.
2. We shall use the registered symbols/marks in accordance with the conditions defined in use of logo.
3. We shall claim registration and use of symbols/marks only for the management system and scope stated in the certificate of registration for the duration of validity of the registration.
4. We shall maintain and document a system in accordance with the relevant system standard and provide copies of documented system and procedures to WSA Certifications for reference. We are fully aware that we, solely and not WSA Certifications, are responsible for maintaining conformity to the requirements of certification as per international standards.
5. We are aware of the regulatory / statutory requirements to be fulfilled for implementation of the management system for which certification has been requested and it shall be our sole responsibility to ensure, maintain and evaluate legal compliance. We agree to allow for passing the information to the statutory/regulatory authority, if called by them. If required under any specific regulatory requirements to notify the regulator upon withdrawal of certification, we agree to convey the same to the regulator.
6. We shall make all necessary arrangements for the conduct of the assessment by WSA Certifications, including provision for examining documentation and the access to all areas, records (including internal audit reports and management reviews) and personnel for the purpose of assessment, surveillance, reassessment and resolution of complaints. We shall maintain a record of customer complaints and provide unrestricted access to the representatives of WSA Certifications
7. We hereby confirm and declare that we have no relationship with WSA Certifications Management/ WSA Certifications employee/ WSA Certifications Auditors/ WSA Certifications Technical Experts/ WSA Certifications Associates/ WSA Certifications Committee Member/ WSA Certifications Staff such as, (i) Financial; (ii) Commercial; (iii) Common Ownership; (iv) Familiarity with any Individual belonging to WSA Certifications; (v) Familiarity with any contracted person of WSA CERTIFICATIONS; (vi) Past Association with any member of WSA CERTIFICATIONS as employee/ Employer/Co-Worker/ Associate/ Team Member.
8. In the event of any change, alteration or variation in the documented system and procedure/process/place in relation to the scope of registration, we shall be notifying the same in writing to WSA Certifications and shall also declare that the change/alteration/variation will not alter the scope or render the certificate of registration invalid. If the changes/alterations/ variations are expected to cause change in scope or schedule of registration, we shall be bound to undergo fresh assessment, as per WSA CERTIFICATIONS procedures.
9. No refund of the fees will be made under any circumstances
10. We shall permit representatives of WSA Certifications & to the representatives of its accreditation body (if any) for which the accredited certificates have been issued, unrestricted access during normal working hours to the premises where work subject to the Certificate of Registration is carried out, for the purpose of examining materials, processes, products, methods of test, records, data and systems or establishing that the procedures for termination of registration, as per WSA Certifications.

11. We shall provide office accommodation for the duration of the audit and ensure presence throughout of the

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organization's Management Representative.

12. We shall nominate, for the approval of WSA Certifications, a management representative and one or more deputies authorized to act in the main nominee's absences who shall be responsible for all matters in connection with the requirements of the Certificate of Registration and who shall, upon each visit by the representative of WSA Certifications sign a declaration to the effect that any changes in processes and procedures or other information relevant to the Certification have been notified to WSA Certifications.

13. The certificate provided by WSA Certifications is unaccredited (not accredited by any accreditation body or board); the certificate issued by WSA is not valid for any government Reimbursement etc.

14. We agree to pay (i) A fee for audit, surveillance, supervision, re-issue or endorsement of the Certificate of Registration and administration which are determined from time to time by WSA Certifications to be fair and appropriate; (ii) Final audit fee upon termination of the registration, however determined, if such audit is deemed appropriate by WSA Certifications (iii) Any additional costs incurred by WSA Certifications due to the organization's non-conformity with the statutory and legal regulations.

15. In the event of non-Compliance of Terms & Conditions laid down in the proposal and failure in timely completion of periodic surveillance, the certification shall be cancelled and the we shall be under obligation to return the original Certificate within 7 working days from the date of de-registration failing which legal action against the organization shall become enforceable.

16. An organization's right to use the certificate is not transferable

17. Upon termination of the Certificate of Registration, however determined, we shall forthwith discontinue the use of the registered symbol or mark and all advertising matter, which contains it or any reference thereto. Any other documents in the possession of the organization, which bear reference to the certificate shall, if WSA Certifications so requires, have such references erased.

18. We shall discontinue any use of the registered mark or symbol, which is unacceptable to WSA Certifications and any form of statement of reference to the authority of the organization, which in the opinion of WSA Certifications might be misleading.

19. In providing certification, services, information or advice neither the WSA Certifications nor any of its officers, employees, agents shall be liable for any damage, loss of expenses, and act of error, of whatsoever nature and howsoever caused to the organization.

20. Where the organization becomes bankrupt, goes into liquidation of receivership or there is a change of management, the WSA Certifications may have to cancel your certification immediately; the organization shall notify the WSA of any changes to the business as above.

Confirmation
<p>Contact name:</p> <p>Signature:</p> <p>Position:</p>

Details of payments:

Cheque /DD Amount

Cheque /DD Number

Date

Website: www.wsacertifications.com

Email: info@wsacertifications.com